

# Rules and Agreements

## For the Duration of Your Stay at Silicon Valley Safe Parking

*Please acknowledge the Silicon Valley Safe Parking's rules with your initials below:*

1. Only individuals who complete the screening and check-in procedures through Amigos de Guadalupe may be guests in the SVSP. All family members, visitors or friends must be included in the screening and check-in. Once screened, guests are welcome to park in the designated areas for SVSP during operational hours as defined in the Welcome Packet or the Transition Instructions for each SVSP site. \_\_\_\_\_
2. Guests must read and complete all documentation, follow the instructions of SVSP staff and agree to follow SVSP Rules and Agreements. Repeated failure to follow the rules may result in guest being removed from the program. One verbal warning and one written warning will be sufficient notification for removal from the program. SVSP retains the right to ask a guest to leave without any warning, depending on the infraction. \_\_\_\_\_
3. Within 6 months of joining SVSP program, guests are required to have completed a VI-SPITAD (Vulnerability Index-service Prioritization Physician Assistance Tool) and to have had a housing case management session. \_\_\_\_\_
4. Guest must have current: Drivers license, Car Insurance, and Vehicle Registration. \_\_\_\_\_
5. All guest cars must be operational. No Class A or Class C RVs or Trailers are allowed. \_\_\_\_\_
6. Each car will be issued a SVSP Window ID which must be visible to any car driving through the safe car park. Guest must park at least one space away from other guests. Guests may not reserve parking spots. \_\_\_\_\_
7. SVSP volunteers will be available for an initial check-in as mentioned in the Welcome Packet. If guest is screened and must arrive later, guest needs to notify SVSP to avoid losing spot in the SVSP. \_\_\_\_\_
8. Guests are expected to leave the premises and the immediate neighborhood outside of the stated SVSP hours. \_\_\_\_\_
9. If guest's use of SVSP is interrupted for more than 2 days in a row, guest must notify a volunteer or call the current site's SVSP phone number to keep their spot in the SVSP program. \_\_\_\_\_
10. If a vehicle is left unattended for more than 2 days, it will be towed at guest's expense. \_\_\_\_\_
11. Guests will respect quiet hours 10PM – 6AM. No music and/or other loud noises/voices are allowed during quiet hours. \_\_\_\_\_
12. Guests will treat everyone with respect and dignity (e.g. no violence, intimidation, cursing, hitting, raised voices or abusive language is allowed. Degrading ethnic, racist, sexist, homophobic and/or other demeaning remarks are not acceptable). \_\_\_\_\_

- 13.** Guests will not ask volunteers for money, gas/gift cards, or other services. All needs for assistance will be communicated through guest's case manager or the designated host site leader. \_\_\_\_\_
- 14.** Use or possession of alcohol and illegal drugs are prohibited on the property. This includes coming onto the property under the influence of drugs and/or alcohol. \_\_\_\_\_
- 15.** Smoking is not permitted in vehicles. Smoking or vaping will be permitted only in the designated smoking area (if the host permits smoking at the site). \_\_\_\_\_
- 16.** Open flames or fires are prohibited. Cooking outside your car or setting up camping equipment is not permitted. \_\_\_\_\_
- 17.** Weapons (e.g. guns, knives, etc.) are prohibited at every SVSP hosting site. \_\_\_\_\_
- 18.** City, state and/or federal crimes are prohibited within the SVSP. \_\_\_\_\_
- 19.** Outdoor electrical outlets are not to be used, unless they are the ones identified as guest recharging areas. No electrical cords may be run from the building(s). \_\_\_\_\_
- 20.** Guest must keep children in their sight and under their control. \_\_\_\_\_
- 21.** Pets must be under the guest's control, and on a leash when not in the car. Guest must clean up after pet and dispose of waste properly in closed bags. \_\_\_\_\_
- 22.** Guests are responsible for cleaning up parking area daily, as well as bathroom and kitchen areas used. \_\_\_\_\_
- 23.** All property must be stored inside vehicle. There is no storage allowed anywhere on property. \_\_\_\_\_
- 24.** In case of an emergency such as violent behavior, crimes, medical emergencies, guests will call 911. \_\_\_\_\_
- 25.** In case of urgent issues that do not require 911 assistance (facility issues, unauthorized guests, unexpected overnight absence) guests will report issues to volunteers on site or call the SVSP phone number: 408-596-4019. \_\_\_\_\_
- 26.** In the case of non-urgent issues (personal needs, schedule adjustments) guests will report issues to volunteers during the check-in/check-out times or through the SVSP email (sjsafecarpark@gmail.com) or phone (408-596-4019) \_\_\_\_\_

By initialing and signing below, I acknowledge that I have reviewed, retained my copy for reference, and agree to comply with all of the program rules and requirements, which would also include complying with any variances between hosting sites that will be detailed in each host site's Welcome document and discussed with guest prior to transition. I understand that I am free to ask questions to help clarify any rules or agreements. I also understand that any violation of this program contract will result in being considered non-compliant with the program, which may affect my eligibility in the SVSP program. \_\_\_\_\_

I agree to hold all SVSP hosting sites, its members and volunteers, the SVSP leadership and support team, the City of San Jose or the City of Campbell, Amigos de Guadalupe - the agency that referred me to the Rotating Safe Car Parking program - their officers, agents, volunteers and employees, harmless from any injury to person or damage to property arising out of or in any way related to the use of any SVSP hosting sites, associated buildings and grounds. \_\_\_\_\_